

Sr. Business Process Specialist – Abbott Nutrition – Columbus, OH

At Abbott, we're committed to helping you live your best possible life through the power of health. For more than 125 years, we've brought new products and technologies to the world -- in nutrition, diagnostics, medical devices and branded generic pharmaceuticals -- that create more possibilities for more people at all stages of life. Today, 94,000 of us are working to help people live not just longer, but better, in the more than 150 countries we serve.

Founded in 1903 and restructured to focus on innovative nutrition products, the company that evolved into Abbott Nutrition built its reputation on nutritional excellence through solid scientific advances. We are a worldwide leader in nutrition science, research, and development.

Abbott Nutrition is a division of Abbott, the global, broad-based health care company. Every day, our global team of scientists is working hard to discover and develop nutritional and related health care products that advance the quality of life for people of all ages.

Health care professionals and their patients trust us to provide cutting-edge nutrition products that meet changing nutrition needs. And we deliver on their expectations—providing a vast array of nutritional and therapeutic products that help babies and children grow, work to keep bodies strong, and support the unique needs of patients with chronic illnesses.

We are behind some of the world's most trusted names in pediatric, adult, and healthy living nutritional product brands such as:

- Similac® Advance®, Similac Expert Care® Alimentum®, and Similac® Soy Isomil® in infant formulas
- PediaSure® and Pedialyte® for children
- Ensure® and ZonePerfect® for active adults
- Glucerna® for people with diabetes

Primary Job Function

The Sr. Business Process Specialist supports Abbott Nutrition Supply Chain Global Logistics in connecting manufacturing and supply chain to Abbott's end customers around the world. This position is responsible for developing, implementing, and maintaining components of a Project Management Organization. Project leadership includes identifying opportunities, writing effective project charters, financially justifying projects, launching project teams, using project management to manage team activities, leading teams to execute projects, tracking project status and results, removing and elevating project barriers, and developing team members. Projects include improvements in distribution and transportation infrastructure, Margin & Profitability, Operational Excellence and process improvement. Most projects have direct exposure to Global Logistics senior leadership.

Core Job responsibilities

- Lead and execute projects across functional groups in ANSC Global Logistics

- Communicate with a variety of stakeholders at all levels effectively, including executives with differing priorities
- Publish routine dashboards and reports that effectively communicate progress, risk and achievements of the projects.
- Experienced at leading complex programs delivering milestones on time and on budget with quality per customer expectations. Skilled in project planning, risk management, project execution and communication to all levels of the organization.
- Take ownership of hands-on management and tracking of overall team progress and provide detailed management status reports and updates.
- Effectively manage multiple small projects or one large project
- Drives for accountability within self and others
- Support Operations and other duties as required

Core Skills

- Project planning/scheduling
- Presentation skills
- Critical thinking
- Time management and prioritization - sense of urgency
- Analytical ability
- Logistics knowledge
- Communication & Stakeholder mgmt
- Preparing Executive summaries
- Develop creative solutions
- Dependability and trust
- Leadership - confidence to execute
- Organization skills/ takes notes/actions & manages effectively
- Accuracy in work

Qualifications:

- Bachelor's degree in engineering, business, supply chain & operations management or related field
- 4-6 years of experience in project management
- Advanced knowledge of MS Office suite (specifically Excel and PowerPoint) including SharePoint integration
- Proven analytical and problem-solving skills with ability to manage competing priorities through solid project management competencies and decision-making skills